

# 2010 HOLIDAY FAIR SILENT AUCTION

DEAR FRIENDS AND NEIGHBORS,

Our families are some of your most loyal customers and now we need your help for our **biggest fund raiser of the year**. The Neighborhood School on East 3rd Street in Manhattan is reaching out to you for support. We are collecting donations for our Annual Holiday Fair Silent Auction scheduled for **Sunday, December 5th, 2010**, and hope you will help!

As at all public schools these days, city funding for basic programs has been cut and **special program funding is virtually nonexistent**. Our PTA works extremely hard to raise funds to provide our kids with basic classroom and school operating supplies, a library program, an art teacher, music, dance, an overnight camping experience and more. Your contribution will go directly toward these valuable educational experiences and **your generosity will not go unnoticed** by the 300 or so families that participate in the Fair.

If you've donated in the past, we thank you and hope you will renew your support by once again donating merchandise, services or gift certificates. If you haven't donated before, we hope you will consider doing so this year. Big or small **every donation counts**.

We need to collect all donations by **the last week of November!** If not already confirmed, please email any of the contacts below to arrange for a pick up of your donation. A donation form is attached. **Thank you** in advance for supporting our wonderful public school.

Sincerely,

The Neighborhood PTA Silent Auction Committee

Contacts:

Jocelyn Lieu (jocelynlieu@gmail.com)

Donna Binder (dbinder@igc.org)

Amy Richards (msamelia@aol.com)



AUCTION ITEM ID

2010 HOLIDAY FAIR

# SILENT AUCTION DONATION FORM

Thank you for your generous gift & support of The Neighborhood School PTA's Annual Holiday Fair & Silent Auction to be held on **Sunday, December 5, 2010**. The PTA is a 501(c)3 organization. Donations are tax deductible to the full extent of the law.

Donor/Business Name & Contact Person:	
Address:	
Phone:	Email:
Fax:	Website:
Type of Business:	
Neighborhood School Contact Name, Phone Number & Email:	
Description of Donation:	
Value: \$	Suggested Minimum Bid: \$ (Usually 50% or specify otherwise)
Additional Notes:	

Parents: Please print clearly & attach a business card and/or the businesses gift certificate to this sheet. Return completed forms to the Silent Auction mailbox in/near the door of the PTA room 101. To avoid storage concerns, we will contact you to bring in donated items prior to the Auction. For further information contact [dbinder@igc.org](mailto:dbinder@igc.org) or [jocelynlieu@gmail.com](mailto:jocelynlieu@gmail.com)

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# GIFT CERTIFICATE

This certificate entitles (name):	
To (item/service):	
Value: \$	

## Donor Information:

Name:	
Address:	
Phone:	Fax:
Email:	
Signature:	