

## **DEAR NEIGHBORHOOD SCHOOL FAMILIES:**

### **DECEMBER 11<sup>th</sup>, 2011 = HOLIDAY FAIR = SILENT AUCTION WE NEED YOUR HELP!**

The Silent Auction is one component of The Neighborhood School PTA's Holiday Fair, and our biggest annual fund raising effort. It takes a huge team effort each year to make it a success and here's how you can help:

#### **PLEASE SOLICITE DONATIONS**

Reach out to businesses and ask them to donate an item or a gift certificate. Best to approach places you frequent and ask them personally to support the school. Also consider businesses that are in close proximity to our school. Please email or call Amy (see below) if you have concerns about duplicating efforts.

Items that did well at past auctions include: restaurant gift certificates, vacation homes or hotel rooms, health, spa & beauty, theater tickets, museum memberships, and unique experience (i.e. kayaking tours on the East River). Please note, all donations are tax deductible to the full extent of the law & all proceeds go directly towards your child's education. Once you get an item donated, please enter it online: <http://tnsny.org/auction>. Completed forms can be left in the envelope outside the PTA room.

#### **PLEASE MAKE DONATIONS**

Offer a personal gift certificate of your own or from your business. Past donations include a country house weekend, spa services, Vietnamese cooking lesson, family watercolor painting lesson, babysitting @ Chucky Cheeses, music lessons, art, yoga, massages, etc.

#### **PLEASE PICK UP DONATIONS**

Help pick up donations & get them to the school by Friday, November 18<sup>th</sup>, 2011. There will be a PTA/Silent Auction donation folder to the left of PTA door, where completed forms can be dropped off. Actual items can be left inside the PTA room.

You can obtain more donation forms and letters inside the PTA room or download from the website: <http://tnsny.org/auction>.

**If you would like to help further, please consider volunteering to help set up the auction (December 10) or day of facilitation (December 11) or with post auction distribution (December 12 to 16 at drop off and pick up).**

**We thank everyone for your past, present and future support.**

If you have any questions or would like to **JOIN THIS TEAM EFFORT** please contact:

Amy Richards; [msamelia@aol.com](mailto:msamelia@aol.com); 917.375.5519  
Ayo Harrington; [ayoharrington@aol.com](mailto:ayoharrington@aol.com)  
Dyske Suematsu; [dyske@cycleia.com](mailto:dyske@cycleia.com)

**THANKS!! THANKS!! THANKS!!**