

NEIGHBORHOOD SCHOOL

The

The Parent Teacher Association Executive Meeting

Date: Thursday, November 15, 2018

Type: Monthly Executive Meeting

Time: 8:30 a.m.

Notice Provided in Advance: Yes

Location: TNS PTA Room

Present: Jenny, Theresa, Rene, Rocio, Dyanthe, Jasmine
Meeting called to order at 8:40am.

1. Approval of minutes - to be done at general PTA meeting
2. Treasurer's Report
 - a. Cash on hand of ~\$9000 - outstanding payments = ~\$8000 cash on hand
 - b. Net debt for the current year: \$23,500 (does not include previous year's debts)
 - c. Fundraising #s
 - i. Bake sale on Halloween \$500
 - ii. Movie night \$2035
 - iii. Family donations improving - \$7525; last year by this date = \$10,000
 - iv. Include family donation appeal in next Parent Engagement email
 - v. Remind committee heads about need for fundraising
 - b. 990ez - IRS filings
 - i. Thanks to Havilah for handling IRS tax filings, refilings from previous years, and appeals letters
 - ii. May have tax fines but are appealing them
 - c. Debts from previous years
 - i. \$18,900 outstanding from last year's Studio in a School
 - ii. StarHealth - were paid last year but it was for previous year's bill
 1. Owe \$6700 for last year + fees for this year
3. Set agenda for upcoming PTA General Meeting
 - a. Principal Update
 - i. Update on nursing situation
 1. On Wed 10/24, met with superintendent, DOE & DOH officials, both principals, concerned parents, & PTA presidents. We have an agency nurse, Chris Young, verbally committed to stay for the year. Please make him feel welcome!
 2. PTA will sign a card and bring a plant for him to welcome him.
 - ii. Mice and roach problem update
 1. Over the weekend, holes were sealed on the 2nd, 3rd and 4th floor with steel wool and foam sealer. Glue traps were placed in all the rooms. Going forward, our custodians will seal some of the larger holes with metal or wood. Door sweeps will be installed on

NEIGHBORHOOD ^{THE} SCHOOL

exterior doors and glue traps will be placed in classrooms and office as needed.

- b. Holiday Fair/Artisan Fest/Book Fair planning
 - i. Jasmine & Jenny are planning stations and volunteer needs
 - 1. Each class will be assigned a station to set up, staff, and clean up
 - ii. Focus on carnival games instead of crafts, beauty stations
 - iii. Rocio and Charrua will cater food station
 - iv. Call for parents to donate baked goods
 - v. Popcorn station?
 - vi. Douglas will be doing book sale in lobby leading up to and including holiday fair (Thur 12/13, Fri 12/14 (half day), Sun 12/15)
 - c. Discussed holding more child-inclusive community events and fundraisers
 - i. Movie night again in January
 - d. Spring Auction planning needs
 - e. Plan for indoor recess to reduce screen time
 - i. Parents can donate DVDs for Prek, K, & 1st grade indoor recess to increase selection. To Emily, Science Teacher.
 - f. $\frac{2}{3}$ YMCA swim - Dyanthe is following up
 - g. Plan mtg to prepare families for farm overnight trip
 - i. Information about farm
 - ii. Social-emotional prep for sending your child on overnight farm trip
4. Committee chair updates

Meeting adjourned at 9:27am