

2018 - 19 SLT Meeting Minutes

Meeting dates: Sept. 13, Oct. 4, Nov. 1, Dec. 6, Jan. 3, Feb. 7, Mar. 7, Apr. 4, May 2, June 5

ALL MEETINGS WILL BE IN ROOM 313

7 February 2019

School Leadership Team meeting

Attending: Akeela, Peter (chair), Shannon (secretary), Noemi, Mara, Dyanthe, Elinor, Matt, Emily, Lindsey, Cheryl (as guest presenter), Jenny (PTA)

Agenda...

-Library plans for next year

-Differentiation Survey

-Information Literacy (technology in the classroom)

[both above with Cheryl]

-Literacy at TNS

-New Business

-Library plans for next year:

- Before this year, both STAR and TNS contributed to Cheryl's salary. STAR let Cheryl know at the end of last year that they could not contribute any longer. Due to lateness of news, DOE agreed to pay for STAR's portion. Cheryl was exceeded, 50% DOE and 50% TNS. DOE may no longer pay 50% to Cheryl. TNS is committed to the library and Cheryl but what will it look like if the DOE does not pay? Cheryl presented the history of the situation and how it currently lies.
- We should not underestimate the opportunity to have a shared space between two very different schools. In a shared space, that the districts expects to cohabitate, a unilateral taking off the line for library does not support that expectation.
- Dyanthe will consider these new ideas: library committee and bringing in the superintendent. First, Darlene needs to confirm that the DOE will not fund 50%.

-Differentiation Survey:

- Keep the five different parts. Leave off the question about tools. Add the introduction.
The last question is most important. Let's highlight successes and challenges.

-Information Literacy (technology in the classroom)

- 4/5s feels like a huge opening into this conversation for students but not yet in 2/3s.
Structurally how can we address this? TNS seems to be chasing the problem as opposed to early intervention that builds through grades.
- Can we structure conversation with the library? Introduce at the beginning of the year with a visit to the library. Staff can discuss this with the 4/5s and bring back that conversation to the SLT. First 6 weeks of school could be a time to scaffold this.
- This can be added to the CPE in order to add the ideas to the function of the school. And the PD committee could work to connect with Cheryl and communicate better between classrooms and grade bands.
- It is good that it lives with Cheryl. Great resource for collaboration.

-Literacy at TNS:

- Three documents were shared surrounding Literacy at TNS.
- Literacy letter was confusing. Other documents were clear.
- Dyanthe will create a document with columns for comments.
- Mid-march goal to disseminate.

-New Business

- DOE looks at CPE 2x/year... revisions need to be made
- Creating the CPE for next year needs to start now.

-Next Meeting Agenda:

Literacy Documents, Library Update, Differentiation Survey, CPE work

3 January 2019

School Leadership Team meeting

Attending: Akeela, Peter, Shannon (secretary), Noemi, Mara, Dyanthe, Elinor (until 9A), Matt, Emily (until 9a), Chelsea, Lindsey (chair)

Parent Visitor: Jenny Ulloa

Today's Agenda:

Solidifying Agendas & Meeting Minutes Posted

- Secretary will clean up the minutes and post to SLT for approval by Monday. And a summary will be posted on the TNS website that week.

Looking over the survey for teachers written by Differentiation Small Group

- For measurement, the more specific the better. If left open the response will be open.
- The tools portion could be broken down. We can also follow up, if necessary.
- Leaving it open could highlight patterns where many could talk a lot about one but not others. This is to just broaden the understanding as a group. Short and simple is manageable on both ends.
- Let's use Monday business time for explaining it and administering on Feb 4th being careful to make teachers feel supported not interrogated. We can remind the teachers about what was asked and answered in the School Quality Guide.
- Akeela will create the Google Survey.

Literacy at TNS in response to parent turn-out at SLT and Morning Hour

- Being mindful of TNS approaches and values, looking at how Balanced Literacy can reach every child.
- Is this a miscommunication piece or are parents grasping at something that is not based on lack of communication?
- Discussion of reformatting Conferences (Parent vs. Family and timing) and Written Reports (adding checklists and/or continuums). Being more direct around each child's challenges.

Community Day

- ❑ Always lived with SLT. Making the building better. We are not a Title I school so we rely on families to make the school beautiful and useful. Last year it didn't happen. Do we want one this year? Should it be the pest problem or leave that to the DOE? We could do follow up cleaning. It's a question for teachers. They will be in the building. They all have different levels of comfortability. It can be whenever we decide.
- ❑ Put in business to ask teachers needs.
- ❑ Doing one each year or pushing one to early next year?
- ❑ DOE exterminator worked in 3 star rooms and 4 TNS rooms over winter break.
- ❑ Encouraging teachers to know that classrooms closing up holes makes a problem in another room that is not closed up.
- ❑ It is school wide. Leaky sinks are a water source for the roaches, as well. The PTA room needs a lot of help, too