

School Year 2019-2020 Budget Goals and Timeline
The PTA of The Neighborhood School

The PTA has many stakeholders including parents, guardians, teachers, administrators, regulators and, of course, the students. The budget we are creating this spring is both a plan for the future and a communication tool. These are the budget's goals:

-Continuity (teachers and students should be able to anticipate resources and activities year to year.)

-Complimentary to the school budget (we will work closely with Dyanthe to maximize our resources.)

-Transparency and Inclusion (all members of the community should be able to contribute ideas, ask questions and review our financial operations.)

-Simplicity

-Accuracy (our goal is to accurately predict our revenue and expenses.)

-Reflective of our values and priorities (the most important goal.)

1-Current Officers have released a draft budget for next year.

2-Open meeting for budget review on Monday, May 13th - Theresa will be available in the PTA room after drop-off to discuss budget items with any interested parents. If attending please RSVP to ptatreasurer@tnsny.org

3-Discussion of Proposed budget at General PTA Meeting May 16th as a part of the treasurer's report. Distribution of Parent Priority Survey.

4-Open meeting for budget review on Monday, May 20th - Theresa will be available in the PTA room after drop-off to discuss budget items with any interested parents. If attending please RSVP to ptatreasurer@tnsny.org

5-Budget review and amendments made by incoming executive committee.

6-Amended budget will be presented at the June 13th General Meeting and voted on. The by-laws state the the budget can be amended no later than October. Please keep in mind that the PTA traditionally funds programs and teaching assistants that are needed on the first day of school.

The by-laws state that:

3.1 The Officers shall be responsible for the development and/or review of the budget process, which includes:

- The outgoing Officers must review the current budget, annual financial status, accounting, expenditures, and outstanding bills, and prepare a proposed budget for the next school year. The proposed budget must be presented to and approved by the membership no later than the June meeting.
- The incoming Officers must review the proposed budget in September for presentation and discussion during the September meeting. Budget amendments may be proposed at this time.
- The Officers must present the budget process for membership approval no later than the October meeting.